Editing Closed Captions in Kaltura

Kaltura uses Automatic Speech Recognition (ASR) technology to automatically order and create captions for all videos. Captions are time coded to specific points in an audio or video file. ASR is 70-90% accurate, based on various factors. It is important that captions are reviewed to ensure they are correct; if they are not, then follow these steps to edit your captions.

Ordering Captions for Blackboard videos

1. **Log into Blackboard** and click on **Tools** from the main menu (Figure 1).

2. Click on **Kaltura My Media (LTI)** to open your media gallery (Figure 2).

3. Click on the video you wish to review.

4. Click the **Actions** dropdown, then click **Caption & Enrich** (Figure 3).

5. Check the Existing Requests section. Under **Status**, you will see either **Pending** or **Ready** depending on whether the captioning has been completed.
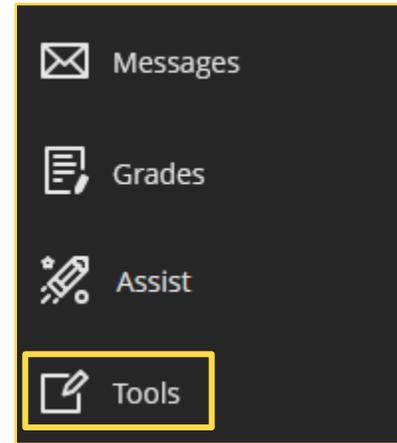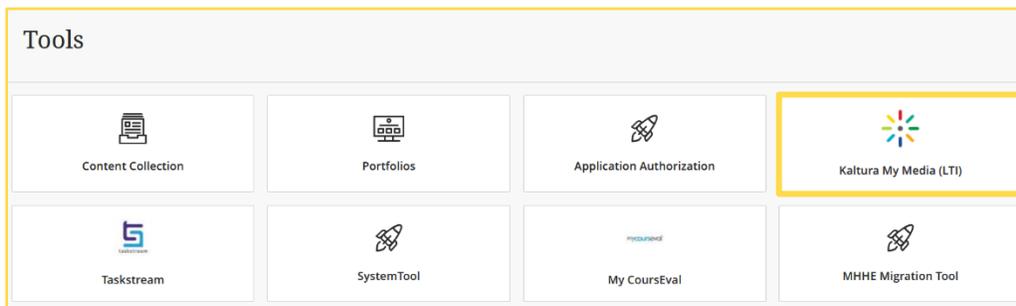

FIGURE 1

FIGURE 2

Note: Occasionally you may see an Error status. Usually this occurs if the captioning system could not detect any speech. Make sure your video contains clearly spoken speech with normal volume levels. You can resubmit a captioning request if needed.
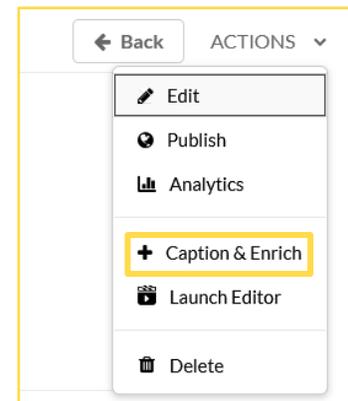

FIGURE 3

6. When the video is in the **Ready** status, click on the **pencil icon** to open the Captions Editor.

7. As the video plays, the captions for that time stamp will be highlighted. To edit existing captions, simply click the caption and make changes as needed (Figure 4).

8. To add or delete a caption, hover over it with your mouse, and click **Add caption** to add a new caption or click the **trash can icon** to delete.

9. Once you're done, click the **Save** button to save your caption edits, you will need to confirm **Caption Accuracy**.

   You can also click **Revert** to delete any edits you made in this session (Figure 4). Click **Back** to return to the video page (Figure 4).

   Note: Make sure to click Save often on large video projects to avoid losing your progress.
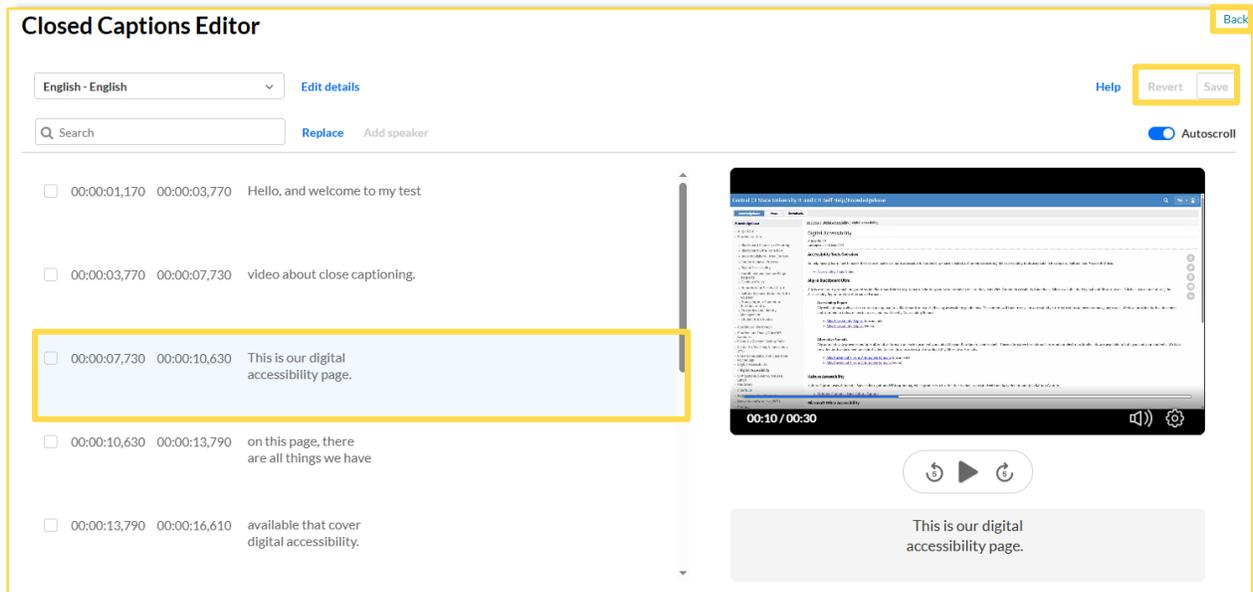
   d.

FIGURE 4