



Edit or Delete an Assignment

You can edit an assignment to change settings such as due dates, file attachments, descriptions, and more. You can also delete an assignment.

1. Make sure Edit Mode is **ON** (Figure 1)
2. Locate the assignment you'd like to edit. (Figure 2).
3. Click **Edit** to make any necessary adjustments to the assignment.
4. Click the **Submit** button at the bottom of the page once you're done. (Figure 3).
5. To remove the assignment altogether, click **Delete** (Figure 2).

Note: Deleted assignments may be unrecoverable by the CTI. The assignment's grades in Grade Center will also be lost. Make sure to back up any important files first.

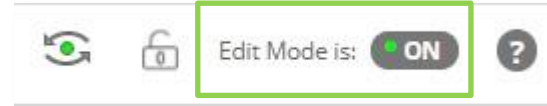


FIGURE 1

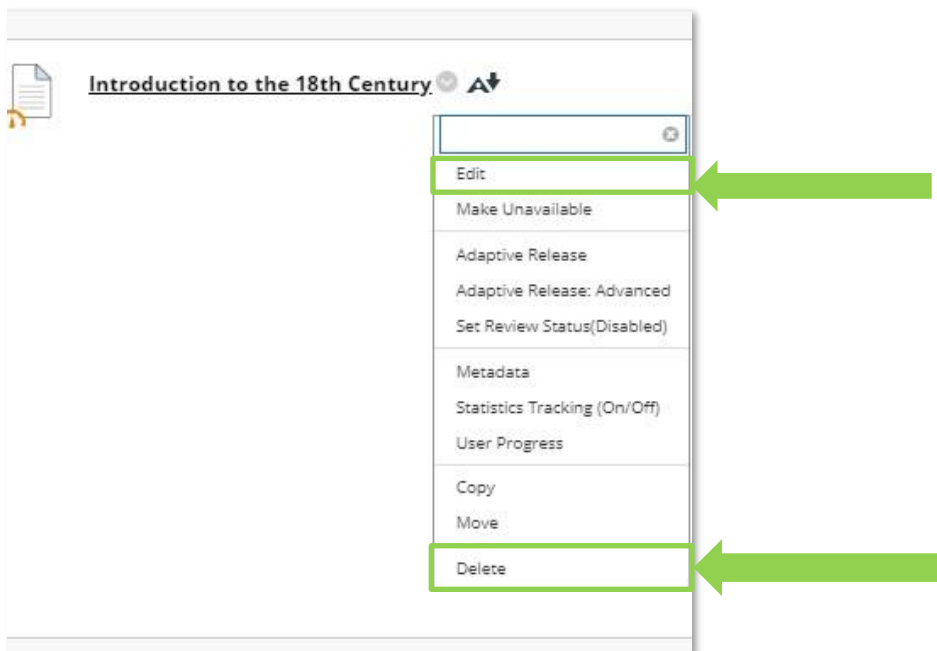


FIGURE 2

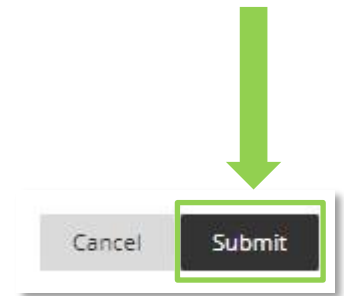


FIGURE 3