Hide Student in Grade Center

1. Open the course with the student you'd like to hide.
2. In the Course Menu, under **Course Tools**, select **Grade Center**, then **Full Grade Center** (Figure 1).
3. On the **Full Grade Center** screen, click on the **Manage** button, then click Row Visibility (Figure 2).
4. A list of all the students enrolled in the course will be displayed. Select the students who you would like to hide by clicking on the **check box** next to their names (Figure 3).
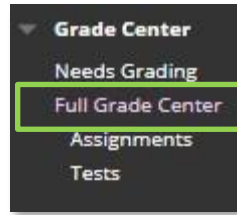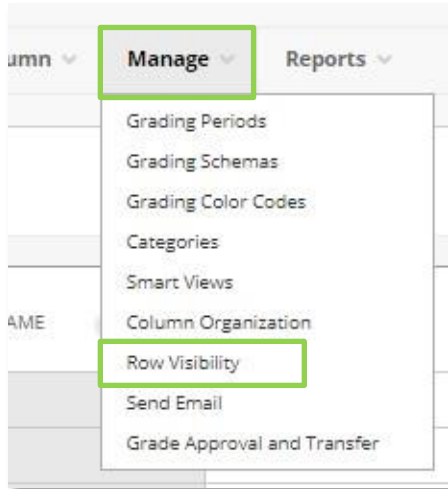

FIGURE 1

FIGURE 2

FIGURE 3

5. Click on the **Hide Rows** button.
6. Click on **Submit**. The students you selected will no longer be visible in the Grade Center.
   Note: You can unhide a student by following steps 1 to 4, then clicking **Show Rows** instead.