1. Open the course with the student you’d like to hide.
2. In the Course Menu, under Course Tools, select Grade Center, then Full Grade Center (Figure 1).
3. On the Full Grade Center screen, click on the Manage button, then click Row Visibility (Figure 2).
4. A list of all the students enrolled in the course will be displayed. Select the students who you would like to hide by clicking on the check box next to their names (Figure 3).
5. Click on the Hide Rows button.
6. Click on Submit. The students you selected will no longer be visible in the Grade Center.

Note: You can unhide a student by following steps 1 to 4, then clicking Show Rows instead.