# Remove Proctorio from a Course

If you copy from an old course, it may still have Proctorio tools present. Proctorio has been replaced with Honorlock and thus will no longer function. This guide will teach you how to remove all Proctorio settings from a Blackboard course. You can then add the new Honorlock tools to your course.

## Remove Proctorio Tool Link

If you still have the **Secure Exam Proctor Tool** in your course, follow these steps to remove it.

1. Locate the **Secure Exam Proctor Tool** in your course menu.
2. Click the **grey arrow** next to the tool (Figure 1).
3. Click **Delete** on the menu that appears (Figure 2).
4. Make sure to click **Delete this menu** item on the confirmation that appears (Figure 3). Then, click **Delete**.
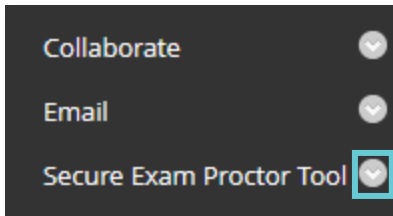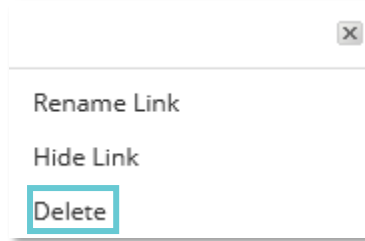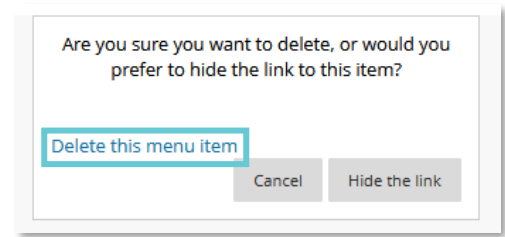

**FIGURE 1**


**FIGURE 2**


**FIGURE 3**

## Remove Proctorio Settings from Tests

If there is a test in your course with Proctorio set up, follow these steps to remove the settings.

First to edit the title and description, follow these steps:

1. From the Course Menu, scroll down to the **Course Management** section. Expand **Control Panel**, then expand **Course Tools**. Click **Tests, Surveys, and Pools** (Figure 4).
2. Click Tests to view all your tests. Any test which used Proctorio will have **(Remotely Proctored)** in the title.
3. Hover over the test's title to show a **grey arrow** next to it, then click on the arrow (Figure 5). From the menu that appears, click **Edit** (Figure 6).
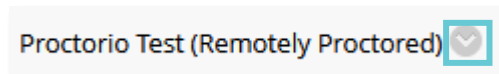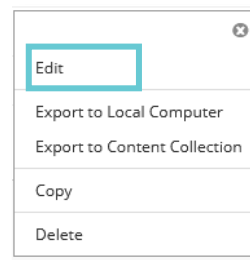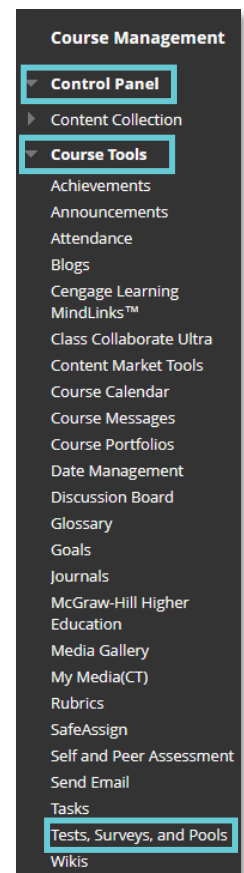

**FIGURE 5**


**FIGURE 6**


**FIGURE 4**

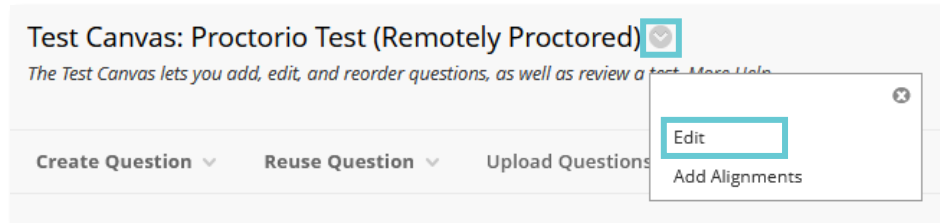4. Click on the **grey arrow** next to the title at the top of the page, then click **Edit** (Figure 7).



**FIGURE 7**

5. Delete the "(Remotely Proctored)" text from the test title.
6. In the test instructions, delete the **large red image** saying an extension is required, as well as any other spaces in the description box so it is completely empty (Figure 8).



**FIGURE 8**

Next, you will need to remove the Proctorio settings from the link in the Content Area where the test has been deployed to:

1. Locate where the test is in your course. You can see the name of the folder or Content Area the test is deployed to on the **Tests** page (Figure 9).



**FIGURE 9**

2. Click on the **grey arrow** next to the test's name (Figure 10). On the menu that appears, click **Edit the Test Options** (Figure 11).
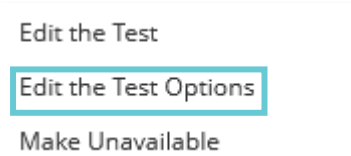


**FIGURE 10**



**FIGURE 11**

3. In the test description, delete the **large red image** saying an extension is required, as well as any other spaces in the description box so it is completely empty (Figure 8).
4. Click **Submit**. The Proctorio settings have been fully removed.