This document will help you learn how to navigate the Blackboard Learn user interface. When you open Blackboard, you will initially see the Institution Page with a menu on the left. This document will teach you about each menu item’s use.

Each of the following items with underlined blue text acts as a hyperlink to another document. Click on it to learn more about each item.

1. **Institution Page** - This page contains news and resources from CCSU. It serves as the default Blackboard landing page.
2. **Your Profile** - Here you can customize your profile and your notification settings.
3. **Activity Stream** - This page allows notifications to be set for your courses. You can see things such as new assignment submissions and performance alerts here.
4. **Courses** - This is where you go to navigate all your courses. Courses from past terms, current courses, and pre-enrolled courses all share this space. To access the course, click its title.
5. **Organizations** - This page gives access to your organizations. Organizations work nearly identically to standard courses.
6. **Calendar** - Lists events and due dates for all your courses.
7. **Messages** - View and send messages in courses.
8. **Grades** - See what needs grading in all your courses.
9. **Assist** - A student resource containing links to help in school and life.
10. **Tools** - Access external tools such as CoursEval and Kaltura here.
11. **Sign Out** - Use this to sign out of your account.
Quick Reference Guide to Blackboard Navigation

If you have any questions, feel free to contact the CTI by calling us at 860-832-2081 or by emailing us at CTI-Help@ccsu.edu.