



View WebEx Recordings

You can view previously recorded WebEx sessions through the CCSU WebEx website.

1. Log into ccsu.webex.com.
2. Click **Recordings** on the menu on the left of the screen (Figure 1).
3. You will see a list of your available recordings (Figure 2).
Note: It will take some time for recordings to process after they are taken. You must wait for it to process before you can view it. Please be patient, as it may take up to 24 hours.
4. Click on the **recording name** to open it in a new tab.

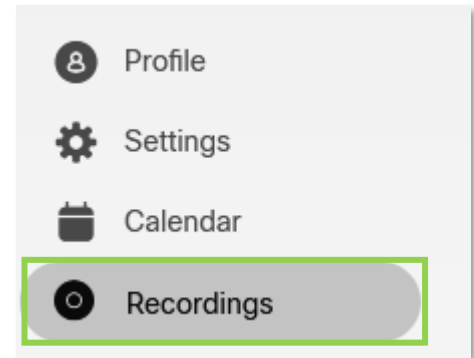


FIGURE 1

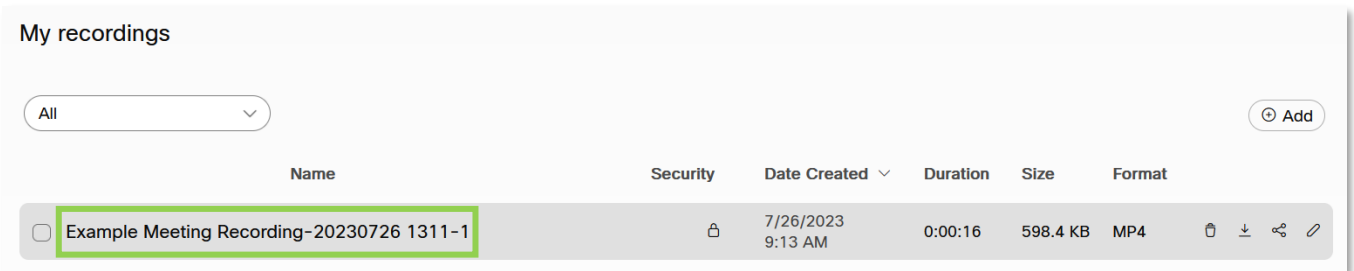


FIGURE 2

5. The WebEx video player will open and you will be able to watch the recording.

To learn how to share a recording with students, please refer to [this document](#).